

Post Event Summary Report

Event Name:
Date of Event:
Location of Event:

Autocrat:

Participation:

Adult Members:	Youth Members:
Adult Non-Members:	Youth Non-Members:

Income:

Site Fee (Adult Member)	
Site Fee (Adult Non-Member)	
Site Fee (Youth Member)	
Site Fee (Youth Non-Member)	
Feast Fee	
Donations	
Other Income (itemize on back)	
Total Income	

Expenses:

Site	
Advertising	
Site Tokens	
Prizes	
Ambiance	
Feast	
Equipment Rental and Maintenance	
General Supplies	
Non-Member Surcharge Sent To Kingdom	
Other Expenses (itemize on back)	
Total Expenses	

Total Profit/Loss (Income - Expenses): _____

Event Summary (what worked, what didn't, what changes you would make):
